

BLACK RIVER PUBLIC SCHOOL
Board Meeting Minutes
December 16, 2019

Item 1. CALL TO ORDER

The regular meeting of the Board of Trustees of Black River Public School was called to order by President Tom Pietri at 5:34pm on December 16, 2019, in room 229 at the school's Columbia Avenue campus. Recognition was made that a quorum was present through a roll call.

Item 2. ROLL CALL

Members Present:

Mike Camarota, Maria Carrizales-Alonzo, Ruth Crouch, Craig Davis, David Kibler, Kim Mitchell, Tom Pietri

Members Absent:

Elizabeth Bauman, Mary Mims

Staff Present:

Shannon Brunink (Head of School), Michelle Byrne (Administrative Assistant), John Donnelly (Dean of Students), Jim Levering (Elementary Administrator), Brent Rowe (BR Teacher/Parent), John Zoellner (Business Director)

Public Present:

Matt Cawood (GVSU Charter Schools Office), Errol Goldman (BR Attorney)

Media Present:

None

Item 3. APPROVAL OF MINUTES

There being no corrections, all minutes of the Board's November 18, 2019 meeting, were approved upon a motion by Mr. Pietri, seconded by Ms. Crouch. (7-0)

Item 4. BUSINESS REPORT

Mr. Zoellner distributed the November financial report and indicated that they are nearly certain that state aid will be fulfilled in the next payment resulting in a \$240,000 budget improvement. He outlined the blended count and discussed where the numbers fall across the grades. Interviews will begin for the Business Office opening and they hope to have the new hire start shadowing in January.

Item 5. ADMINISTRATION REPORT

Mr. Donnelly presented a sample of the Emergency Operation Plan. He explained the general outline of Black River's plan and why the specifics can not be circulated. He thanked Ms. Nicole Klunder and Mr. Dave DeVree for their help in gathering all of the pertinent information.

Motion to accept the Emergency Operation Plan as written with the authorization for Administration to make non material changes to bring it in to compliance. The resolution passed unanimously upon a motion by Mr. Pietri, seconded by Ms. Carrizales-Alonzo. (7-0)

Mr. Donnelly also took the opportunity to thank Mr. Rowe for the extra help he has provided on duty monitoring campus.

Mr. Levering thanked Mr. & Mrs. Schissler for their leadership in this year's First Lego League. He attended a recent Elementary Principal Affiliate meeting where they discussed trauma informed schools and developed themes for goals as a group. Mr. Levering thanked Ms. Kim Holmes for her incredible work with this year's Barnes and Noble bookfair which raised roughly \$1000 plus teacher wish list items! Officer Hamberg made a valuable connection for the school with a donor interested in helping families in need. Students have been wrapping donated presents and Black River's Elf on the Shelf will return this year on the last day of the semester.

Mr. Brunink indicated that the restoration of charter school funding is a relief. He presented an updated description of the College Advisory Program and asked for board approval.

Motion to approve the amended CAP description in the Program of Study to include the flex option as presented, and effective for the 2019-2020 school year. The resolution passed unanimously upon a motion by Mr. Pietri, seconded by Ms. Crouch. (7-0)

Mr. Brunink hopes to have a draft of the 2020-2021 school year calendar as soon as possible. Exams will take place later this week and grades will be posted Monday, December 23rd. Work continues with the 5d+ teacher evaluation tool. The end of the semester has been highlighted with concerts, the annual Turkey Jam, and teacher appreciation basketball games. Hi-Tec staff continues to fluctuate but they are working to ensure that there is sufficient coverage. Following tradition, staff will meet for the annual holiday get-together in February in lieu of a faculty meeting.

Item 6. PRESIDENT'S REPORT

Mr. Pietri shared that Ms. Crouch will end her term on Black River's Board of Trustees after the June meeting. She has served on the board for 15 years and Mr. Pietri stated that she has

contributed more to the success of the school than can ever be calculated. Ms. Crouch has agreed to join the selection committee for her replacement.

Mr. Pietri affirmed the benefits of community events like the Turkey Jam indicating that it is likely the biggest alumni event of the year.

The marketing committee continues their discussion about Black River's story to develop a more consistent message. The February 1st open house could prove to be an opportunity to test these developments.

Item 7. STUDENT REPORT

A student report was not brought before the board.

Item 8. GVSU UPDATE

Mr. Cawood echoed the predictions in regard to the restoration of charter school funding. School performance reports are with principals for review and academic grants will be distributed in January. He reminded members that board training is due by June 30 and the board reception will take place on April 20 in Grand Rapids. Annual conflict of interest forms are due the end of January.

Item 9. OLD BUSINESS

There was no old business for the board to address.

Item 10. NEW BUSINESS

Mr. Rowe expressed gratitude on behalf of Black River faculty for the tuition break offered by GVSU.

Item 11. OPEN FORUM / COMMENTS FROM THE PUBLIC

There were no comments from the public.

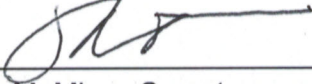
Item 12. ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 6:44pm.

NEXT MEETING:

The next regular meeting is scheduled for 5:30 pm on January 20, 2020, at Black River Public School's 491 Columbia Avenue Campus.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'M. Mims', written over a horizontal line.

Mary M. Mims, Secretary